**KIRDFORD PARISH COUNCIL**

**c/o 8 Saville Gardens, Billingshurst, West Sussex, RH14 9RR.**

**Clerk: Mrs. I. Marshall, BA(Hons), FILCM.**

**Tel: 01403 783477 E-mail: kirdfordpc@gmail.com**

You are hereby summoned to attend the Annual Parish Council Meeting which will be held in The Kirdford Village Hall, Kirdford, on Monday, 18th May, 2015 commencing at **7.30** p.m., when the following business will be considered and transacted.



Mrs. I. Marshall

Date: 12th May, 2015. Clerk to the Council

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**A G E N D A**

1. Election of Chairman.

2. Apologies for Absence – to receive both apologies and reasons for absence.

3. Public Participation – to receive and note questions, comments or representations made by members of the public.

4. Disclosures of Interest – to receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. Election of Vice-Chairman.

6. Appointment of Committees:-

1. Planning Committee.
2. Finance Committee.
3. Health and Safety Committee.

7. Appointment of Representatives on Outside Bodies :-

1. Police Liaison.
2. Village Hall Committee.
3. Highways (Ditches and Drains).
4. South Downs National Park.
5. Annual Parishes Meeting.
6. County Local Committee.
7. North East Parish Cluster.
8. Recreation Ground Committee.
9. West Sussex ALC Ltd. (2)
10. Footpaths and Rights of Way.
11. Bonfire.

8. Appointment of Working Parties :-

(a) Play Equipment Working Party

(b) Crouchland’s Application.

(c) Kirdford Community Land Trust.

(d) Village Amenities.

9. Minutes of the Last Meeting – to resolve that the minutes of the meetings of the Council held on 27th April, 2015 be signed as a correct record.

10. Minutes of the Annual Parish Meeting held on the 20th April, 2015.

11. To Adopt the Minutes of the following Committees.

12. Chairman’s Announcements.

13. Reports from County and District Councillors.

14. Correspondence .

15. Documents for Councillors to Read.

16. Projects/Priorities – to appoint Councillors to various areas.

17. To consider commenting on the Wisborough Green Parish Neighbourhood Plan.

18. Boxal Bridge – update (Cllr. Mr. Ransley)

19. To make a nomination for a Councillor to become a Parish Member to the South Downs National Park Authority, 2015. (Clerk)

20. Councillors to report any possible Health and Safety Problems.

21. Accounts for Audit - To receive and if agreed to confirm the accuracy of the accounts for the Financial Year 1st April, 2014 to 31st March, 2015 and signature of the Annual Return. (Cllr. Mrs. Gillett)

22. To consider the recommendation of the Finance Committee re: Insurance Renewal. (Cllr. Mrs. Gillett)

23. To consider the recommendations of the Finance Committee :-

(a) Purchase of Wheelie Bin Stickers.

(b) Donation towards the renovation of the Plaistow Road Football Pitch.

(c) Reserve Accounts for future projects.

(d) Standing Orders.

(e) Financial Regulations.

24. To appoint the Internal Auditor for the financial year 2015/16.

25. Update on Drainage improvements and Watershed Funding. (Clerk)

26. Update on Website progress. (Clerk)

27. Follow up on Action List.

28. Update on Play Equipment Project. (Cllr. Mrs. Nutting)

29. Update on Sale of Tractor.

30. Update re: Crouchland enforcement, etc.

31. To consider Bank Reconciliation for April, 2015.

32. Accounts to be Paid.

33. Public Participation – to receive and note any further questions, comments or representations made by members of the public.

34. Date of Next Parish Council Meeting.